Waterside Community Fund-Shoe Vouchers

Waterside Community Fund – Shoe Voucher Application Guidance Notes

INITIAL INFORMATION

- The Fund is limited to helping residents living in Hythe & Dibden, Fawley and Marchwood, with Hythe & Dibden having first priority. Applicants are normally expected to have lived in one of these parishes for 12 months before making an application.
- Your application will be fully and sympathetically considered by the Trustees, but decisions are governed by the objects of the Trust laid down by the Charity Commissioners, policy issues and availability of funds.
- So that the Fund may assist as many applicants as possible within the limits of its income from invested capital, unless there are exceptional circumstances, the Fund will normally only provide 2 shoe vouchers per applicant in any 12-month period.

ADDITIONAL INFORMATION

- Applicants are advised that details provided will be held on a computer database for record purposes. You are asked to complete the application form to establish that you are eligible to be assisted by the Fund. An applicant can request the removal of their personal information at any time after the application has been processed.
- We will only use any personal information supplied as part of the Grant Application Form, to administer the grant and provide any products or services requested. Please see our privacy notice for further information.
- Any appeal against any decision of the Trustees must be made in writing within 30 days of the decision and will only be considered if there is substantial new information provided.
- Decisions of the Trustees are final and as a matter of policy, the Trustees do not provide an explanation of the basis for any decision.
- If an application is unsuccessful immediately or following an appeal, no further application will be considered within 12 months.
- Full and truthful answers to questions on the application form will give Trustees the information they need to make an early decision on whether your application can be fully or partly met. Incomplete or inaccurate information will delay consideration of your application and may even prejudice the outcome. Information supplied by you will be dealt with in the strictest confidence.

NEXT STEPS

- Please submit the form, attaching the required documents.
- Applications are normally considered within 7 days.

Please tick to confirm that you have read and understand the Guidance Notes.	
Yes	
No	

Personal detail

*Title	
*First name(s)	
*Surname	
*Date of birth	
*NI number	

Relationship (please tick one)

Civil Partnership	
Cohabiting	
In a relationship	
Married	
Prefer not to say	
Separated/divorced	
Single	
Widowed	

Are you applying for a voucher for the applicant?	
Yes	
No	

Partner Details

*Title	
*First name(s)	
*Surname	
*Date of birth	

Are you applying for a voucher for the partner?	
Yes	
No	

Applicant continued

*Email address	
Home telephone number	
Mobile telephone number	
*Address 1	
Address 2	
Address 3	
*Town	
*County	
*Postcode	

Are you happy to accept electronic delivery of the voucher(s)?	
Yes	
No	

Employment status (please tick one)

Apprenticeships/trainee	
Carer	
Full Time Employed	
Home maker	
Long term ill-health	
Other	
Part time Employed	
Retired	
School/College	
Self-employed	
Stay at home parent	
Unemployed	
Unemployed was full/part time	

If working or an apprentice, please type your occupation.

Children

First Name	
Surname	
Date of birth	
Age	
School	
School detail if Other	
Are you applying for a voucher for this person?	
Yes	
No	

First Name	
Surname	
Date of birth	
Age	
School	
School detail if Other	
Are you applying for a voucher for this person?	
Yes	
No	

First Name	
Surname	
Date of birth	
Age	
School	
School detail if Other	

Are you applying for a voucher for this person?

Yes	
No	

First Name	
Surname	
Date of birth	
Age	
School	
School detail if Other	

Are you applying for a voucher for this person?

Yes	
No	

Submit

I give my consent for Waterside Community Fund using and storing this information as support to my application and in line with its privacy statement. https://www.watersidecommunityfund.org.uk/privacy-notice/

Confirm	
Yes	
No	

Do you confirm the truth on all the information you have given to the Fund on this form?

Confirm	
Yes	
No	

Please let us know where you heard about Waterside Community Fund (please tick one)

Any organisation-Please state which	
College	
Direct mail/email	
Family	
Family Support Worker	
Flyer	
Friend	
Internet-Please state which site	
Local advertising	
Neighbour	

Newspaper/Magazine article	
Other-please specify	
Previous applicant	
Regional/Local Organisation	
School	
Social Media	
Word of mouth	

Other detail	